



NEW FOCUS AUTO TECH HOLDINGS LIMITED

新焦點汽車技術控股有限公司*

(Incorporated in the Cayman Islands with limited liability)

(Stock Code: 360)

SHAREHOLDERS' COMMUNICATION POLICY

(Adopted on 25 January 2024)

1 Purpose

This shareholders' communication policy (the "**Policy**") is established to clarify the strategy of New Focus Auto Tech Holdings Limited (the "**Company**") for maintaining continuous and open communication with its shareholders ("**Shareholders**") and general investors. The Policy aims to provide Shareholders and investors with timely information on the Company's financial performance, strategic objectives and plans, major developments in projects, corporate activities and governance issues, so as to promote investors' confidence in the Company.

2 Overall Policy

- 2.1 For the purpose of establishing a good relationship and communication between the Company and Shareholders, the board of directors of the Company (the "**Board**") shall maintain effective communication with Shareholders and investors.
- 2.2 The main channels for the Company to deliver information to Shareholders and investors include but are not limited to the following:
 - (a) publications of the Company, including but not limited to (i) the directors' report and its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (ii) the interim report and, where applicable, its summary interim report; (iii) a notice of meeting; (iv) a listing document; (v) a circular; and (vi) a proxy form (collectively "**Corporate Communications**");
 - (b) information published on the HKEXnews website of The Stock Exchange of Hong Kong Limited (the "**Stock Exchange**") (<https://www.hkexnews.hk/index.htm>) or the website of the Company (www.nfa360.com);
 - (c) annual general meetings and other general meetings; and

(d) results release conferences and other presentations held at the discretion of the Board.

2.3 The Company will regularly review the effectiveness of relevant communication channels to ensure effective, equal and timely delivery of important information in respect of the Company to Shareholders and investors.

3 Information Delivery Strategies

Corporate Communications

3.1 The Company shall promptly release the Corporate Communications (including corporate communications that seek instructions from Shareholders on how they wish to exercise their rights or make elections as Shareholders (“**Actionable Corporate Communications**”)) to Shareholders in accordance with applicable laws, regulations and the Rules Governing the Listing of Securities on the Stock Exchange (the “**Listing Rules**”) for their reference and action. Corporate Communications shall be prepared in both Chinese and English to facilitate Shareholders’ understanding of the contents.

3.2 Corporate Communications will be published on the Stock Exchange’s website (<https://www.hkexnews.hk/index.htm>) and the Company’s website (www.nfa360.com) in a timely and consistent manner as required by the Listing Rules. Shareholders are advised to check the Stock Exchange and the Company’s websites regularly for updates.

3.3 Actionable Corporate Communications will be published on the Stock Exchange’s website (<https://www.hkexnews.hk/index.htm>) and the Company’s website (www.nfa360.com), and sent to the Shareholders individually and in electronic form, or if the Company does not have the functional e-mail address of the Shareholder, in printed form.

3.4 Shareholders are encouraged to provide their functional e-mail address to the Company in order to facilitate timely and effective communication.

3.5 Shareholders and non-registered holders of the Company’s securities may at any time send an email to nfa.ecom@computershare.com.hk, or make a written request to the Company’s share registrar, Computershare Hong Kong Investor Services Limited (addressed at: 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wan Chai, Hong Kong), specifying their name, address and request for printed copies of all future Corporate Communications (the “**Original Request**”). Such instruction shall be valid for one year starting from the receipt date of the Original Request unless it has been revoked or superseded (whichever is earlier), upon which a fresh written request must be provided if Shareholders wish to continue receiving all future Corporate Communications in printed form.

Company Website

- 3.6 There is a special column of investor relations on the Company's website and the information published thereon will be updated regularly.
- 3.7 The information (if any) provided by the Company at each annual general meeting and results presentation (if any) will be posted on the Company's website as soon as possible after publication.

General Meetings

- 3.8 The Company encourages and supports Shareholders to attend general meetings. Shareholders may appoint proxies to attend and vote for and on their behalf if they are unable to attend such meetings in person.
- 3.9 Chairman of the Board will provide reasonable time for Shareholders to raise questions and express their views during general meetings. The Company will make appropriate arrangements to encourage Shareholders to attend general meetings.
- 3.10 The procedures of the Company's general meetings will be monitored and reviewed on a regular basis, and, if necessary, appropriate changes will be made to ensure that Shareholders' needs are best served.
- 3.11 Board members, appropriate management executives and external auditors are available at annual general meetings to answer questions raised by Shareholders.

Shareholders' Enquiries

- 3.12 Shareholders who have any questions about their shareholding should raise such questions with the Company's share registrar, Computershare Hong Kong Investor Services Limited, the contact particulars of which are as follows:

Computershare Hong Kong Investor Services Limited
17M/F, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong
Tel: (+852) 2862 8555

- 3.13 Shareholders and investors may at any time request for the Company's information to the extent such information is publicly available.
- 3.14 Shareholders who wish to raise any enquiries about the Company with the Board may directly mail their opinions to the Company's head office in Shanghai at Room 1809, Feidiao International Building, No.1065A Zhaojiabang Road, Xuhui District, Shanghai, the PRC, send an E-mail to ir@nfa360.com or fax to 86-(0)21-6428 2052. The Company will endeavour to respond to the enquiries from the Shareholders in a timely manner.

4 Shareholders' Privacy

4.1 The Company recognises the importance of Shareholders' privacy and will not disclose Shareholders' information without their consents, except as required by laws.

5 Review of the Policy

5.1 The Board will review the Policy on an ongoing basis and reserves the right to update and/or revise the Policy at its sole and absolute discretion.

* *For identification purpose only*